

The Constitution of the UNIVERSALIST CONVOCATIONS

ARTICLE I: Mission and Vision

The mission of Universalist Convocations is to gather Unitarian Universalists together to learn about, celebrate, and draw from the heritage of Universalist faith and experience, to the end that this heritage shall inform Unitarian Universalism today and help to light its way toward the future.

The Universalist Convocations is organized exclusively for educational, religious and charitable purposes within the meaning of the Internal Revenue Code.

ARTICLE II: Name

The name of this organization is the UNIVERSALIST CONVOCATIONS.

ARTICLE III: Affiliation

The Universalist Convocations is a related organization of the Unitarian Universalist Association.

ARTICLE IV: Membership

Section 1. Any Unitarian Universalist who is a member of a recognized Unitarian Universalist Congregation (one which is a member of the Unitarian Universalist Association); or a Unitarian Universalist Minister in Fellowship with the UUA, is entitled to a regular membership in the Universalist Convocations upon payment of Annual Membership dues.

Section 2. Any person signifying interest in the Universalist Convocations and its stated purpose will be entitled to an associate membership in the Universalist Convocations upon payment of Annual Membership dues.

Section 3. Membership dues of \$5.00 will be assessed annually for both classes of individual membership, due and payable at the annual Convocation, or within one month thereof.

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Section 4. Any institution whose governing board signifies interest in the Universalist Convocations and its stated purpose will be, subject to the approval of the Executive Committee of Universalist Convocations, entitled to an institutional membership in the Universalist Convocations upon payment of Annual Membership dues equal to five times the individual membership dues specified in Section 3.

ARTICLE V: Financial Resources

The annual convocations shall be financed by members and others through their payment of registration or program fees. The annual operating expenses of the Universalist Convocations may be funded by collection of Annual Membership dues, as set forth in Article IV, Section 3.

ARTICLE VI: Annual Business Meeting

Section 1. There shall be an annual business meeting of the Universalist Convocations at which time the membership can exercise final authority on such matters as are brought before the body. Such items shall include:

- a) ensuing year's program and location
- b) reports of officers and any committees
- c) treasurer's report
- d) election of officers

Section 2. Each member of the Universalist Convocations in attendance at the Annual Business Meeting is entitled to vote in the elections and on all business brought before the body.

Section 3. The privilege of attending the Annual Business Meeting and participating in discussions is open to all attendees.

Section 4. Time and place for the Annual Meeting is established by the Officers and announced through notice in the *Universalist Herald*, and other Unitarian Universalist publications and newsletters. Our future annual meetings will be held in the spring of the year.

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ARTICLE VII: Officers

Section 1. The Officers of the Universalist Convocations include: the President, the Vice President, the Treasurer, and the Secretary. The Officers constitute the Executive Committee of the Universalist Convocations. All Officers must be members in good standing as set forth in Article IV.

Section 2. The Executive Committee, and as appropriate, the Chair of the succeeding Annual Convocation are empowered to conduct the business affairs of the Universalist Convocations, within the constraints of this Constitution and as directed by the actions taken by the members at the Annual Meeting.

Section 3. The duties of the Officers are as follows:

- a) The President is responsible for presiding at all meetings of the Executive Committee and at the Annual Meeting.
- b) The Vice-President will assist the President, and will serve in her or his absence.
- c) The Treasurer will maintain the fiscal accounts of the Universalist Convocations. The Treasurer will submit a written report at the Annual Meeting.
- d) The Secretary will maintain the records of the Universalist Convocations and will keep the Minutes of all meetings.

ARTICLE VIII: Nominations and Elections

Section 1. Nominations to all positions will be made annually at the Annual Meeting. Generally, the Vice-President will succeed the President. Terms of office are for one year. Neither the President nor the Vice-President shall serve more than three terms in succession.

Section 2. Elections are by secret ballot, unless all positions are uncontested.

Section 3. In the event that a vacancy exists in an officer position, the Executive Committee will appoint a member to complete the remainder of that term in office.

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ARTICLE IX: Address

The official address of the Universalist Convocations shall be that of the presiding Secretary.

ARTICLE X: Amendments

These articles may be amended at any Annual meeting of the Universalist Convocations by a three quarters vote of the members present (at least twenty persons being required to constitute a Quorum). Proposed Amendments will be circulated to those who register for the Annual Convocation. A member not able to attend but wishing to see the proposals may request a copy in writing from the Secretary.

ARTICLE XI: Dissolution

In the event of the dissolution of the Universalist Convocations, all of its assets, after payment of all just claims against it, shall be conveyed to the Unitarian Universalist Association or its successors.

Adopted	November 24, 1994
First Revision	October 29, 1995
Second Revision	September 28, 1996
Third Revision	April 27, 2003
Fourth Revision	May 23, 2004
Fifth Revision	May 4, 2008
Sixth Revision	May 22, 2011